

City of Santa Paula

City Council Regular

MAYOR CARLOS JUAREZ
VICE MAYOR JENNY CROSSWHITE
COUNCILMEMBER LESLIE CORNEJO
COUNCILMEMBER PEDRO A. CHAVEZ
COUNCILMEMBER GABRIELA ORNELAS



CITY COUNCIL REGULAR MEETING OF THE SANTA PAULA CITY COUNCIL REGULAR

WEDNESDAY, AUGUST 19, 2026

5:30 PM - City Council Regular Meeting

SANTA PAULA CITY HALL
970 VENTURA STREET
SANTA PAULA, CA 93060

JULIE LATSHAW, CITY CLERK
DAN SINGER, CITY MANAGER
MONICA CASTILLO, CITY ATTORNEY

AMENDED AGENDA ITEM 3.C

CITY COUNCIL CLOSED SESSION 5:30PM AND REGULAR MEETING 6:30PM

Regular meetings. Regular City Council meetings are scheduled for the first and third Wednesdays of every calendar month in the Council chambers except as otherwise permitted under Cal. Gov't Code § 54954, and any successor statute or regulation. Regular City Council meetings begin at 5:30 p.m. for closed session matters, and at 6:30 p.m. for all other matters addressed in open session.

HOW TO PARTICIPATE IN PERSON DURING THE MEETING

If you wish to speak at a City Council meeting, please fill out a **Public Comment Form** noting your name and address and submit the form to the City Clerk. Providing your name, address, or other identifying information on the form is voluntary and requested to assist the City with orderly meeting administration and provide context to comments. Include the Agenda item number, when appropriate. **Public comments are limited to 3 minutes.** Speakers using a translator will be provided at least twice the allotted time, unless simultaneous translation equipment is available and used by the City.

HOW TO ATTEND AND PROVIDE REMOTE PUBLIC COMMENT

Members of the public may attend the open portions of the meeting remotely using the two-way audiovisual platform and call-in option listed below:

Join Zoom Meeting

<https://us02web.zoom.us/j/82221188570?pwd=rMCVAqBleBbolmTXfOiWvGh7lgyIXb.1>

Meeting ID: 822 2118 8570

Passcode: 153172

Or One tap mobile

+16694449171

If the platform includes automatic captioning, the City will activate that function during the meeting. To provide remote oral public comment, use the platform's "raise hand" feature or press *9 by phone when the item is called; press *6 to unmute when prompted. No advance email request is required to attend remotely or to provide remote oral public comment. However, the City asks that anyone wishing to provide remote public comment send an email to the City Clerk's office at cityclerk@spcity.org on the day of the meeting by 3:00 p.m. and include the item number in the email subject line. This will help the City better facilitate public comment. Remote public comments are subject to the same time limits as in-person public comments. For technical assistance before the meeting, contact the City Clerk at cityclerk@spcity.org or (805) 933-4208.

HOW TO VIEW ON YOUR TELEVISION, COMPUTER, OR MOBILE DEVICE

Watch from home live on the local Channel 10, or view the live feed on the city website at the following link: <https://www.spcity.org/523/Public-Meeting-Agendas>.

NOTE: Special Meetings are generally not recorded, nor generally available on Channel 10 or

live feed on the City website.

HOW TO PARTICIPATE BEFORE THE MEETING

Members of the public are encouraged to submit email correspondence on any agenda item by sending an email to cityclerk@spcity.org. All public correspondence received by 3:00 p.m. (PT) on the meeting date will be provided to the legislative body before the meeting. Public Comments received after 3:00 p.m. will be provided to the legislative body the next day.

Your participation in this meeting is in the public domain. Meetings are cablecast. Minutes of this meeting will reflect your participation in this meeting and are posted on the City's website.

TRANSLATED AGENDAS; INTERPRETATION ASSISTANCE; REQUESTS

This agenda and instructions for joining the meeting and providing remote public comment are at the following link: <https://www.spcity.org/523/Public-Meeting-Agendas>. Members of the public may post additional translations of the agenda at City of Santa Paula City Hall, 970 Ventura Street, Santa Paula, California. Members of the public who wish to translate a meeting or receive interpretation from another member of the public may request reasonable assistance by contacting the City Clerk at cityclerk@spcity.org or (805) 933-4208. Assistance may include arranging space for interpreters, allowing additional time for interpretation, or allowing the use of personal equipment or facilities for commercially available interpretation services. To request meeting agendas or agenda documents by email or through the City's agenda management system, contact the City Clerk at cityclerk@spcity.org or use the following link: <https://www.spcity.org/523/Public-Meeting-Agendas>.

PLEASE NOTE

Be advised that if you bring a legal challenge to an action, you may be limited to raising only those issues you or someone else raised at the meeting described in this Agenda, or in written correspondence delivered to the City Council at or before the meeting. Any action is subject to the ninety-day time period set forth in Code of Civil Procedure § 1094.6.

*In compliance with the **Americans with Disabilities Act**, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate remotely or in person in this meeting, please contact the City Clerk at (805) 933-4208 or cityclerk@spcity.org. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Requests will be received and resolved promptly, with any doubt resolved in favor of accessibility. (28 CFR 35, 102-35.104 ADA Title II).*

Written materials distributed to the City Council within 72 hours of the City Council meeting are available for public inspection immediately upon distribution in the City Clerk's office.

5:30PM CLOSED SESSION

1. **CALL TO ORDER**
2. **PUBLIC COMMENT ON CLOSED SESSION ITEMS**

3. CLOSED SESSION

- 3.A CONFERENCE WITH LABOR NEGOTIATORS pursuant to Government Code section 54957.6 Agency designated representative(s): Monica Castillo, City Attorney Unrepresented employee: City Manager
- 3.B PUBLIC EMPLOYEE PERFORMANCE EVALUATION pursuant to Government Code section 54957 Title: City Manager
- 3.C CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION pursuant to Government Code section 54956.9(d)(2) Significant exposure to litigation: 2 potential cases

6:30PM REGULAR SESSION - COUNCIL CHAMBERS

4. CALL TO ORDER

REMINDER: in order to minimize distractions during public meetings, all personal communication devices should be turned off or put in a non-audible mode.

5. INVOCATION

6. FLAG SALUTE

7. ROLL CALL

8. CLOSED SESSION REPORT

9. PUBLIC COMMENT

At this time, members of the public may comment on any item not appearing on the agenda that is within the subject-matter jurisdiction of the City Council. A Public Comment Form must be submitted to the City Clerk prior to the beginning of the Public Comment period in order to be recognized to speak. Individuals submitting Public Comment Forms after the beginning of the Public Comment period will not be allowed to speak at this time, but may be recognized to speak by the Mayor at the conclusion of the meeting. Individual Councilmembers may briefly respond to Public Comments or ask questions for clarification. The City Council may direct the City Manager to report to the City Council on the item at a later meeting. For items appearing on the Agenda, the public will be invited to make comments at the time the item comes up for City Council consideration. If a member of the public wishes to address a Consent Calendar item, please submit a Public Comment Form for that item. It may then be discussed separately by the Council, and the public will be invited to make comments at that time. At all times, please use the microphone and write your name and address on the Public Comment Form provided.

10. PRESENTATIONS

- 10.A GIRLS SOFTBALL CHAMPIONSHIP RECOGNITION
- 10.B LABOR DAY PARADE POSTER PRESENTATION
- 10.C VENTURA COUNTY FOOD SHARE PRESENTATION

10.D **POLICE DEPARTMENT REPORT**

Prepared by: Police Chief Don Aguilar

RECOMMENDATION:

Receive and File Police Department Report

11. CITY COUNCIL REPORTS

12. CITY MANAGER REPORTS

13. CONSENT CALENDAR

Background information has been provided to the City Council on all matters listed under the Consent Calendar and these items are considered to be routine by the City Council and are normally approved by one motion. If discussion is requested by a Councilmember on any item, or a member of the public wishes to comment on an item, that item may be removed from the Consent Calendar for separate action.

13.A **EDIBLE FOOD RECOVERY EQUIPMENT AGREEMENT BETWEEN THE CITY OF SANTA PAULA AND SPIRIT OF SANTA PAULA**

RECOMMENDATION:

Staff recommends that the City Council:

1. Accept CalRecycle SB 1383 Local Assistance Grant Program (OWR4) funding in the amount of \$89,465.00, which CalRecycle awarded the City in February 2024.
2. Authorize a budget adjustment recognizing both the revenue allocation for OWR4 state grant funds, as well as the expense allocation needed to pay for grant eligible expenditures, for \$ 89,465 in GL accounts 305-4-5000-4049 and 305-5-5052-209.
3. Approve, and authorize the City Manager to execute, the Edible Food Recovery Equipment Agreement between the City of Santa Paula and Spirit of Santa Paula.

13.B **BUDGET APPROPRIATION OF \$50,000 FROM FUND BALANCE 115 TO SECURE THE 2027 FOURTH OF JULY FIREWORKS SHOW**

RECOMMENDATION:

Staff recommends that the City Council:

1. Appropriate \$50,000 from the available fund balance to GL account # 115-5-1502-181 to the Parks & Recreation Department budget for the 2027 Fourth of July Fireworks Show.
2. Authorize the issuance of a Purchase Order and payment of the required 50% deposit to Pyro Spectaculars, Inc. to secure the City's 2027 fireworks display.
3. Authorize the Finance Director to recognize and apply future sponsorships, donations, and fundraising revenue toward these event expenditures, reducing the City's net cost to Fund 115 as revenues are received.

Presented by: Greg Barnes, Parks and Recreation Director

13.C **ENGEO PROFESSIONAL SERVICES AGREEMENT**
RECOMMENDATION:

Staff recommends that the City Council convene as the GHAD Board to:

1. Approve an increase to the Fiscal Year 2026-2027 expense budget in GL 503-5-5029-209 for the Santa Paula Geologic Hazard Abatement District (GHAD) by \$21,150, increasing the budget from \$45,000 to \$66,150.
2. Authorize the Chair to execute a One-Year Professional Services Agreement with ENGEO Incorporated to provide GHAD Manager services for the Santa Paula GHAD, in a form approved by the City Attorney, in an amount not to exceed \$66,150 for Fiscal Year 2026-2027.

13.D **LAND AND WATER CONSERVATION FUND GRANT APPLICATION TO THE CALIFORNIA DEPARTMENT OF PARKS AND RECREATION OFFICE OF GRANTS AND LOCAL SERVICES**

RECOMMENDATION:

Staff recommends that the City Council:

1. Adopt Resolution No. 7627 authorizing the submission of a grant application to the California Department of Parks and Recreation's Office of Grants and Local Services (OGALS) for the Santa Paula Regional Sports Park – Phase II.

13.E **SCHOOL RESOURCE OFFICER CONTRACT WITH SANTA PAULA UNIFIED SCHOOL DISTRICT**

RECOMMENDATION:

Staff recommends the City Council:

1. Authorize the City Manager to execute the School Resource Officer (SRO) MOU with the Santa Paula Unified School District (SPUSD), subject to SPUSD approval.

13.F **WATER ENTERPRISE PURCHASE OF ONE (1) NEW 2027 FORD F-600 STEEL BODY DUMP TRUCK**

RECOMMENDATION:

Staff recommends that the City Council:

1. Consent to the purchase of one (1) new 2027 Ford F-600 Steel Body Dump Truck through Sourcewell, a cooperative purchasing program, for a total cost of \$128,099.53

13.G **AMENDMENT NO. 3 TO VENTURA REGIONAL SANITATION DISTRICT OPERATION AND MAINTENANCE CONTRACT**

RECOMMENDATION:

Staff recommends that the City Council:

1. Authorize the City Manager to execute Amendment No. 3 to VRSD

Contract No. 21-004, Agreement for Wastewater Facility Operation, Management, and Maintenance Between City of Santa Paula and Ventura Regional Sanitation District (VRSD).

13.H **RESPONSE TO CIVIL GRAND JURY REPORT ENTITLED COUNTYWIDE RESPONSE TO PUBLIC COMPLAINTS ABOUT FIREWORKS**

RECOMMENDATION:

Staff recommends that the City Council:

1. Approve the response letter to the Ventura County Grand Jury and authorize the Mayor to sign the letter.

Presented by: Don Aguilar, Police Chief

13.I **PROFESSIONAL SERVICES AGREEMENT WITH INTERWEST CONSULTING GROUP FOR PLAN REVIEW AND INSPECTION SERVICES FOR BUILDING & SAFETY, AND ENGINEERING/GRADING.**

RECOMMENDATION:

Staff recommends that the City Council:

1. Authorize the City Manager to execute a three-year Professional Services Agreement with Interwest Consulting Group to provide building plan review and inspection services, with a not-to-exceed amount of \$80,000 per fiscal year, subject to review by City Attorney.
2. Take such additional, related action that may be desirable.

13.J **JULY 2026 WARRANTS AND CERTIFICATIONS**

RECOMMENDATION:

Staff recommends that the City Council:

1. Review and accept the "Certification of Accounts Payable" for the accounts payable payment cycles for July 2026, starting check number 344754 and ending check number 345036.
2. Review and accept the "Certification of Salaries" for the pay period ending dates June 26th, 2026, through July 24th, 2026.

13.K **FOURTH AMENDMENT TO MEMORANDUM OF UNDERSTANDING (MOU) WITH SPUSD AND A CONTRACT WITH ALL CITY MANAGEMENT SERVICES (ACMS) FOR CROSSING GUARD SERVICES**

RECOMMENDATION:

Staff recommends that the City Council:

1. Authorize the City Manager to execute a fourth amendment to a Memorandum of Understanding (MOU) with the Santa Paula Unified School District (SPUSD) to pay for school crossing guard services; and
2. Authorize the City Manager to enter into a contract with All City Management Services, Inc. (ACMS) for crossing guard services in an amount not to exceed \$247,968 for the one-year initial term.

14. ACTION ITEMS

14.A **2025-2027 CITY COUNCIL TWO-YEAR STRATEGIC PLAN
IMPLEMENTATION PROGRESS REPORT, ONE-YEAR UPDATE
RECOMMENDATION:**

Staff recommends the City Council receive a progress report on the Council's Two-Year Strategic Plan as a one-year update.

Presented by: Aminah Mears, DPA, Deputy City Manager

15. ITEMS FOR FUTURE AGENDAS

15.A **FUTURE AGENDA ITEMS
RECOMMENDATION:**

Staff recommends City Council review future agenda items and give consideration to two Councilmember requests for future discussion and action.

Presented by: City Manager Dan Singer

16. ADJOURNMENT

State of California)-

County of Ventura)- ss

City of Santa Paula)-

I declare under penalty of perjury that I posted this City Council Agenda on the bulletin board near the front door of City Hall, 970 Ventura Street, Santa Paula, California.

On _____, at _____ Signed: _____

Julie Latshaw

City Clerk